

Date Received: \_\_\_\_\_

Date Returned: \_\_\_\_\_

PROVIDENCE COMMUNITY ASSOCIATION

ARCHITECTURAL REVIEW COMMITTEE

APPLICATION

This is a request form to be completed by the homeowner and submitted to the Architectural Review Board (ARB) for approval **BEFORE** any work commences. Please refer to your Declaration of Covenants and Restrictions for a description of the ARC and its purpose.

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THIS SECTION TO BE COMPLETED BY HOMEOWNER

Date: \_\_\_\_\_ Neighborhood: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Describe the Change/Addition/Installation (i.e. fence installation, repaint exterior, screen enclosure, pool, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location: (attach a copy of a plot plan or suitable diagram showing where the addition is located)

\_\_\_\_\_  
Specifications: (attach copies of plans, estimates or pictures)

**NOTE:** All requests must conform to all local Zoning and Building Regulations and you must obtain all necessary permits if the Architectural Review Board approves your request. A licensed and insured contractor must be used. Homeowner will be responsible for all maintenance. Homeowner will be responsible for insuring that there are no encroachments. Homeowner will repair any damage incurred during construction.

This paragraph has been read and agreed to by the homeowner.

\_\_\_\_\_  
Homeowner Signature Date

\_\_\_\_\_  
Homeowner Signature Date

Please sign below for application review.

\_\_\_\_\_  
Homeowner Signature                      Date

\_\_\_\_\_  
Homeowner Signature                      Date

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**SECTION TO BE COMPLETED BY ARCHITECTURAL REVIEW COMMITTEE**

REQUEST:    Date Approved: \_\_\_\_\_                      Dated Denied: \_\_\_\_\_

Approval with conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board Member's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Substantial Completion Date: \_\_\_\_\_

All approved construction must be completed within 60 days if approved. If work, additions or construction of any kind have not commenced within 60 days, the application must be resubmitted.